

**BOROUGH OF MECHANICSBURG BOROUGH COUNCIL MEETING**  
36 West Allen Street - Mechanicsburg, PA 17055-6257  
September 19, 2017 – 7:30 PM

**CALL TO ORDER**

President Whitcomb called the meeting to order at 7:30 PM.

**PLEDGE OF ALLEGIANCE**

President Whitcomb led the Pledge of Allegiance to the Flag.

**ROLL CALL**

Present were President Whitcomb, Vice President Winchell, Councilmen Anthony, Miller, Pellman, Stoner, Weber, Junior Councilperson Buker, Mayor Ritter, Solicitor Coyne, Chief Myers, Chief Seagrist, Borough Manager Ciecierski, Assistant Borough Manager Boyer and Administrative Assistant Martin. Public as per list attached. Engineer Rogalski and EMC Wardle were absent.

**GUESTS**

None.

**CITIZENS COMMENTS/REQUEST**

Kathy Pifer, 9 West Main Street, New Kingstown, asked staff about her previous Codes complaints. Manager Ciecierski stated he would have to check with BCO Gardner. Pifer complained about a few specific sites that were not being maintained to her preference. Manager Ciecierski informed her that he is in the process of proposing a quality of life ordinance that would allow staff to ticket properties with codes violations. This ordinance would allow not just the Zoning and Codes officers but the CSO and PSOs to ticket properties as well, which would help to expedite the process of getting issues like the ones brought up abated. Vice President Winchell asked if Borough Council could designate the fee(s) on these tickets? Manager Ciecierski answered that they would and the tickets would function the same way a parking ticket does and after five tickets, the violation would go to citation and be sent to the District Justice Office. Pifer inquired about vehicles with no plates that is filled with junk along the alley. President Whitcomb clarified that the specific vehicle she was referencing is on private property. Pifer asked if the borough has a quota on the number of properties in the Borough that can be rental units. Manager Ciecierski stated that there is not.

Linda Baldwin, 12 East Green Street, asked about vehicles that are not inspected and on private property. Chief Myers stated that there is an ordinance, as well as, an Abandoned Vehicle Officer to take care of these issues. Chief Myers clarified that a permit can be obtained to have an unlicensed vehicle on your property for a short period. Baldwin asked about the removal of the mattresses in the alley behind 114 North Market Street. Manager Ciecierski stated that the trash hauler will take it with the weekly trash pickup as a bulk item.

**CORRESPONDENCE**

None.

**APPROVAL OF THE MINUTES**

Vice President Winchell made a motion to approve of the Minutes of the Special Council Meeting held on August 29, 2017 and the Regular Meeting of Council held on September 5, 2017, as presented. Councilman Miller seconded the motion. The motion passed with all voting in favor.

**THE MANAGER REPORTS**

Borough Manager Ciecierski reported that he had agenda items later in the meeting.

## **THE MAYOR REPORTS**

Mayor Ritter submitted the following written report:

|                            |  |
|----------------------------|--|
| August 26 <sup>th</sup>    | Officiated a wedding at the Union Church.  |
| September 9 <sup>th</sup>  | Visited the Mechanicsburg Fire Company's picnic at the Washington Station. Open invitation.  |
| September 10 <sup>th</sup> | Stopped at Williams Grove car show to support Wounded Warriors.  |
| September 11 <sup>th</sup> | Crime Watch guest was Jeff Gardner, Mechanicsburg Borough's Building Codes Officer; updated information with great questions answered. |
|                            | Borough tribute to our fire and police personnel held at the square. Good music and free food.   |
| September 12 <sup>th</sup> | Visited and entertained the Aurora Club.   |
| September 14 <sup>th</sup> | Attended an 88 <sup>th</sup> Legislative Update presented by our State Representative.   |
| September 15 <sup>th</sup> | POW-MIA vigil at the square organized by the Vietnam Vets of Mechanicsburg.  |
| September 16 <sup>th</sup> | Officiated a wedding on the Pride of the Susquehanna.  |
|                            | Mechanicsburg Rotary Ox Roast at Memorial Park.  |
| September 19 <sup>th</sup> | Gave the oath of office to Mechanicsburg's newest Patrol Officer, Kyle Chester.  |

**Trivia Question:** The Mechanicsburg Museum Association oversees and maintains buildings within the Borough; Name them.

**Answer:** Passenger Station, Freight Station, Stationmaster's House, Frankeberger Tavern and the Washington Street Station.

## **THE CHIEF OF POLICE REPORTS**

Chief Myers reported that she had agenda items later in the meeting.

## **THE SOLICITOR REPORTS**

Solicitor Coyne reported that she had agenda items later in the meeting.

## **THE ENGINEER REPORTS**

There was no Engineer present.

## **THE FIRE CHIEF REPORTS**

Chief Seagrist stated that he had no report.

## **THE EMERGENCY MANAGEMENT COORDINATOR REPORTS**

EMC Wardle was not able to attend but his written report was provided to Borough Council in their packets.

## **ADDITIONS TO THE AGENDA**

None.

## **APPROVAL OF THE AGENDA**

Councilman Stoner made a motion to approve the agenda, as modified. Councilman Pellman seconded the motion, which passed with all voting in favor.

## **AGENDA ITEMS:**

### **Discussion and Possible Action to Authorize a Certificate of Appropriateness for:**

- o **Application of David and Dawn Sizer of 3rd Element Consulting for a Fence, Signage and a Garage Door Replacement at 74 West Main Street.**

Councilman Anthony motioned to approve the Certificate of Appropriateness for the application as listed. Councilman Stoner seconded the motion which passed with no discussion and all voting in favor.

### **Discussion and Possible Action on Resolution 17-2017 in Memory of Retired Police Officer William Demmy.**

Councilman Pellman motioned to approve Resolution 17-2017 in memory of retired police officer William Demmy. Councilman Weber seconded the motion which passed with no discussion and all voting in favor. Chief Myers stated that she will ask the family to come to the next meeting to have the Resolution presented to them.

### **Discussion and Possible Action to Accept the Time Extension Offered by Landmark Homes, LLC for the Legacy Park Phase I Land Development Plan through December 22, 2017.**

Vice President Winchell motioned, Councilman Stoner seconded, to accept the time extension offered by Landmark Homes, LLC. for the Legacy Park Phase I Land Development Plan through December 22, 2017. President Whitcomb inquired about the timing for the installation of the traffic light across from the development, as well as, the paving project on South Market Street. Manager Ciecierski reported that Landmark just informed the Borough today that they are resubmitting to DEP for their ~~resubmission~~ <sup>resubmission</sup> for PennDOT

that their paving project on South Market Street will be pushed back until the spring of 2019. After discussion, the motion passed with all voting in favor.

### **Discussion and Possible Action to Contract with Eustace Engineering for Completion of the Design Drawings for the Natural Playground Adjacent to Koser Park.**

Solicitor Coyne stated that the version of the agreement provided to Borough Council in their packets has been revised, at her request. Eustace Engineering has reviewed and approved the changes requested which were too agreed to mutual terms of termination and removal of the liability clause. Solicitor Coyne suggested that the motion state conditioned upon revisions to the agreement required by the Borough Solicitor. Councilman Weber motioned to contract with Eustace Engineering for completion of the design drawings for the Natural Playground adjacent to Koser Park conditioned upon revisions required by the Borough Solicitor. Councilman Pellman seconded the motion which passed with no discussion and all voting in favor.

### **Discussion and Possible Action to Approve the Special Events Application for Surrey Rides for the Passenger Station's 150th Anniversary on Sunday, September 24, 2017.**

Vice President Winchell motioned to approve the Special Events Application for Surrey Rides for the Passenger Station's 150<sup>th</sup> Anniversary on Sunday, September 24, 2017. Councilman Stoner seconded the motion and it passed with no discussion and all voting in favor.

### **Discussion and Possible Action on Changes to the Personnel Policy.**

Manager Ciecierski clarified that this is for the insertion of one paragraph, fixing of all typos and that all changes have been provided to Borough Council. Vice President Winchell motioned, Councilman Anthony seconded, to accept the changes to the personnel policy as prepared by Manager Ciecierski. The motion passed with no discussion and all voting in favor.

### **Discussion and Possible Action to Accept the Resignation of Paul Askey from his Position as a School Crossing Guard, Effective Immediately.**

Councilman Pellman motioned to accept the resignation of Paul Askey from his position as a school crossing guard, effective immediately. Councilman Stoner seconded the motion and it passed with no discussion and all voting in favor.

**Discussion and Possible Action to Hire Emily Bowman as a School Crossing Guard to Serve as a Substitute, when Needed.**

Councilman Weber motioned to hire Emily Bowman as a School Crossing Guard to serve as a substitute, as needed. Councilman Miller seconded and the motion passed with no discussion and all voting in favor.

**Approval of Expenditures from August 1, 2017 through August 31, 2017:**

|          |               |                |             |          |             |
|----------|---------------|----------------|-------------|----------|-------------|
| General: | \$ 179,322.90 | Fire:          | \$84,387.13 | Highway: | \$ 0.00     |
| Sewer:   | \$ 42,831.85  | Capital Sewer: | \$22,727.74 | Capital: | \$23,500.00 |
| Pool:    | \$ 31,715.64  |                |             |          |             |

Councilman Stoner made a motion to approve the expenditures from August 1, 2017 through August 31, 2017. Vice President Winchell seconded the motion, which passed with all voting in favor.

Vice President Winchell asked about discussion on cameras for the Police Department? Chief Myers clarified that if this item is addressed at the first meeting in October.

**CITIZEN COMMENTS**

Glenda Blair of 229 West Locust Street asked when the Halloween parade would be held. Staff answered that it would be held on October 10<sup>th</sup>.

Dick Snyder of 338 West Main Street notified everyone that Sunday, September 17<sup>th</sup> was Constitution Day and that if you missed it, it is still Constitution Week (9/17-9/23). Snyder encouraged everyone to celebrate and then read an excerpt from the Constitution.

**ANY OTHER BUSINESS**

Recycling Coordinator Boyer reported that the Borough received notification from the Department of Environmental Protection that the Borough has been approved for the 904 Recycling Performance Grant for 2015 in the amount of \$21,132.00. Assistant Manager Boyer noted that this is an increase from the previous year so everyone has been doing a great job recycling.

Manager Ciecierski stated that the Planning Commission will meet next Monday night to discuss the Mechanicsburg Area School District's sketch drawing submission of their plans for the Kindergarten Academy. Manager Ciecierski stated that he had discussions with the MASD administration regarding stormwater mitigation and MS4 compliance for this plan, as both will be discussed during the land development plan submission process.

Councilman Weber stated that the final numbers are not all in, but it appears the pool did very well financially this season. He thanked Manager Ciecierski and staff for sticking with it because things are moving in the right direction.

Councilman Anthony asked Councilman Weber to introduce the new Junior Councilperson.

Councilman Weber introduced Jillian Buker, the new Junior Councilperson for 2017-2018. Councilman Weber elaborated that Junior Councilperson Buker is participating in the position through a new independent study course. Councilman Anthony thanked Junior Councilperson Buker for her interest. Councilman Anthony reported that the September 11<sup>th</sup> event went better than expected.

Councilman Anthony stated that the Halloween parade will be held on October 10<sup>th</sup> noting that he has posters to promote the parade for any interested businesses.

Junior Councilperson Buker reported that the football team is doing very well so far this season with a record of 2-1. Junior Councilperson Buker also stated that Senior graduation presentations are this Friday.

Chief Seagrist updated Borough Council about a call the fire department responded to very early in the morning on Tuesday, September 12<sup>th</sup> at Fry's Publication Building No. 3. A highspeed press malfunctioned causing an explosion within the press. The fire and set off one sprinkler and created a great deal of smoke in the building. Chief Seagrist noted that Mr. Fry sent a thank you to the fire department. Chief Seagrist also commended both the Borough's fire departments and the mutual aid companies for their service in this matter.

**ADJOURN TO EXECUTIVE SESSION ON A MATTER OF PERSONNEL WITH NO ACTION.**

At 8:16 PM, President Whitcomb adjourned the meeting to an Executive Session on a matter of personnel and litigation, with no action.

A handwritten signature in black ink, appearing to read 'R. Ciecierski', with a stylized flourish at the end.

Roger Ciecierski, Borough Secretary

MECHANICSBURG BOROUGH COUNCIL

Borough Council Meeting

September 19, 2017; 7:30 PM

Address

GLENDAL BLAIR 229 West Locust St., Mech-bg, PA  
DAN BLACKER 69 W MARKET APT 1

Ron Trace 304 N Arch St

KATHI PIFER 9 W MAIN NEW KINGSTOWN PA

Kinda Baldwin 12 E Green St. mech

See Blankenship 110 N MKT-ST. Mechbg  
JACK NEBERT 411 AUSON AVE MECH.

Tom Berman 208 S. YORK ST. MECHBG

Richard Snyder 332 W Main St Mech