

Mechanicsburg Area Community Pool
36 West Allen Street * Mechanicsburg, PA 17055
691-3310

Job Descriptions

Lifeguard

As a certified lifeguard, your primary responsibility is to maintain a safe swimming environment by enforcing all rules and regulations of the pool and surrounding area.

In addition to rule enforcement, a certified pool lifeguard may be responsible for chemical maintenance and record-keeping. A lifeguard is also responsible for inspecting the facility on a daily basis, reporting any unsafe conditions, faulty equipment and keeping it clean.

This is a 13-week commitment and it is essential that you are available 12 of the 13 weeks. The pool is open Memorial Day weekend, May 27, 28 and 29 from 12:00 - 5:00 pm, then June 3 - August 20 from 12:00 – 8:00 pm.

Lifeguard Evaluations will be held on March 29, March 31 and April 1 from 5:00-7:00 pm at Mechanicsburg Area Senior High Pool.

Mandatory training will be held on the following dates: May 13 and/or May 20 from 8:00 am-12:00 pm; June 17, July 15, August 5 from 7:30-11:30 am at the Mechanicsburg Area Community Pool.

Clerk

A clerk has many responsibilities and duties to maintain a pleasurable, healthy environment for the public. A clerk's minimum requirement is to have First Aid/CPR certification and training. Must possess good public relation skills, math skills and mature judgment.

This is a 13-week commitment and it is essential that you are available 12 of the 13 weeks. The pool is open Memorial Day weekend, May 27, 28 and 29 from 12:00 - 5:00 pm, then June 3 - August 20 from 12:00 – 8:00 pm.

Mandatory training will be held on the following dates: May 13 and/or May 20 from 8:00 am-12:00 pm; June 17, July 15, August 5 from 10:00-11:30 am at the Mechanicsburg Area Community Pool.

Please include a copy of your resume with your application.

No Applications will be accepted after March 3, 2017

EDUCATION

	High School				College				Vocational School
Years Completed	9	10	11	12	1	2	3	4	
Name and address									
Major course of study									
Diploma/Degree									

EMPLOYMENT EXPERIENCE

List all present and past employment, beginning with the most recent. If more space is needed, please continue on a separate sheet.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: _____ Dates: _____

Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Salary: _____ Dates: _____

Reason for Leaving: _____

REFERENCES

List three persons, NOT RELATED TO YOU, who have knowledge of your qualifications for the position for which you are applying. Do not repeat names of supervisors listed under the employment experience.

Full Name: _____

Relationship: _____ Phone: _____

Full Name: _____

Relationship: _____ Phone: _____

Full Name: _____

Relationship: _____ Phone: _____

Please Read and Sign Below

I hereby certify that the answers on this application are true and correct and that I understand my misrepresentation or omission of facts on my part will be justification for separation, if employed. I authorize the companies, schools or persons, excluding those listed on page three, to provide information regarding my employment or education. I will not hold Mechanicsburg Borough, or anyone approved by me accountable concerning their reference.

Signature

Date