

Mechanicsburg Borough  
Historic Architectural Review Board  
Monday, July 11<sup>th</sup>, 2016 at 6:30 p.m.

**Attendance**

**The following were present:**

**Board Members:** Chairman Haines, Vice Chairman Querry, Codes Officer Ciecierski, T. DeWire, M. Eberly, L. Humes, & M. Scolforo.

**Staff:** Glenda Boyer - Assistant Borough Manger & Sara Martin - Administrative Assistant.

**Council:** None.

**Liaison:** M. Stoner.

**Applicants:** Earl Bowers - American Legion Post 109.

**Absent Board Members:** None.

**Others:** Edwin Miller & Rebecca Yearick

**I. Call to Order**

Chairman Haines called the meeting to order at 6:34 p.m.

**II. Roll Call.**

Roll was taken and a quorum was present.

**III. Guests.**

**A. Jason Smith - Gas Meters & Satellite Dishes.**

Smith presented to the Board on an initiative he'd like to work with the Board on to get information about gas meter installation out to historic district residents. Smith explained that historic district residents have the option to request that gas meters not be installed in the front of their properties, but that UGI does not make this known to customers. His idea is to mail a flyer or door hanger of some kind with said information out to residents in hopes that it will lessen the amount of unsightly meters installed in the district. Smith offered the services of his graphics firm to make said flyers/handouts for free. After some discussion the Board asked Smith and staff to look into the numbers on what it would cost for mailing something like this out and they will discuss it at the next meeting.

**IV. Approval of the June 6, 2016 Minutes**

There were no comments on the minutes and so Humes moved to approve them as presented. Scolforo seconded and the motion passed with all in favor.

**V. Placement of Items on the Consent Agenda.**

None.

**VI. Approval of Meeting Agenda as Modified.**

None.

**VII. Approval of the Consent Agenda Applications.**

None.

**VIII. Application of St. Luke's Episcopal Church – 8 East Keller Street – for Signage.**

Haines asked if the application meets Zoning. Ciecierski stated that it does. Humes asked if the current signage will be removed. Ciecierski stated that it would be. Ciecierski clarified that this should have been an informational item rather than an application and that there is no need for a motion.

**IX. Application of Holly Bower – 302-304 West Simpson Street – for Vinyl Siding Over Asbestos Shingles.**

After a brief discussion on what has been done and some recommendations for future projects at this property Ciecierski motioned to recommend approval for alterations to the siding and fascia on the exterior and installation of light fixtures. Scolforo seconded the motion and it passed with all in favor.

**X. Correspondence.**

Humes stated that she wished the letter Ciecierski drafted to Borough Council on behalf of the Board in support of the EAC's initiative to acquire the property at 1 West Main Street used the word acquire instead of purchase. Ciecierski stated that he would make the change before it went in front of Borough Council.

**XI. Any Other Business.**

Martin asked if any members had given any thought to the 2016 HARB Award candidates. No one had any that stood out. Haines requested that staff send out the list of previously awarded properties as well as the power point of potential candidates from last year.

**XII. Adjournment**

DeWire motioned to adjourn the meeting at 8:11 p.m. Ciecierski seconded and the motion passed with all in favor.