

COUNCIL CHAMBERS, BOROUGH OFFICE BUILDING
36 West Allen Street
Mechanicsburg, PA 17055-6257

May 16, 2005

7:30 PM

CALL TO ORDER: At 7:30 PM President Winchell called the Council meeting to order.

PLEDGE OF ALLEGIANCE: President Winchell led those assembled in the Pledge of Allegiance to the flag.

ROLL CALL: Roll call taken with the following present: President Winchell, Vice President Whitcomb, Councilmen Humes, Kautz, McDermott, Ryder, Seagrist, Jr. Councilperson Ravindraraj, Mayor Ritter, Solicitor Schorpp, Chief Spotts, Chief Seagrist, Manager Stough and Assistant Secretary Boyer.

Also in attendance: Cress – Sentinel, Harry Baker, Gil & Lori Canevari, Roger Ciecierski, Kirk Corliss, Ronald Delligatti, Bob Dietrich, Pat Eagan, Nancy Hanlon, Bob Houser, Keith Highlands, Sally Holbert, David Hoover, Susan Komlenic, Chris Knarr, Ed LeClear, Melissa Manning, Raymond Martin, Jim McGaffin, Kenneth D. Miceli, Kyle Miller, Peter Musty, Rosalee & Lee Roland, Bernie & Joseph Sabol, Ken & Brenda Smith, Terry Smith, Todd Stager, Will Selman, Jay Stoner, Dennis Tablorsky, Cese & Dana Viti, Glen Weber and I Wirth

GUESTS:

Dennis Yablonsky, Department of Community & Economic Development, explained the Act 72 tax act and explained why he feels the school districts should opt into the program. He reviewed the advantages for Mechanicsburg School District residents, which would be property tax relief in the amount of \$279 dollars for each homeowner. He indicated that the School District must opt into the program by May 31st of this year. He encouraged voters to express their support to the School Board and encourage participation in this tax reduction plan. Mr. Yablonsky then answered questions from Council and residents.

Will Selman, representing Carlino Development, made a presentation to Borough Council on the Hess Property Charette, for zoning language, which is in progress over the next few days. He reviewed what the development team accomplished today. He indicated that the team walked through Mechanicsburg, getting a feel for the building types and densities that exist here in Mechanicsburg Borough and what the team would like to emulate. Stakeholder interviews were conducted in the afternoon with the Borough Engineer and County Planning Commission. The team is preparing ordinance language, which will be revised and prepared for submission to Borough Council. Mr. Selman distributed a hand out to Borough Council outlining the work completed thus far. Mr. Selman indicated that the development team would be meeting with the Planning Commission tomorrow evening to further define the language. Mr. Selman asked for input from Borough Council on what they would like to see from the ordinance. Councilman Ryder asked if it would be Planning Commission's job to review this proposal. Mr. Selman explained that his firm is just looking for input. Councilman Ryder stated that he would like the Planning Commission to work with the developer and then have Council make comments on the proposed change. Mr. Selman indicated that once all the work is complete in a couple of weeks, then the document would be submitted to Borough Council for the official review. Solicitor Schorpp noted that Zoning is not a negotiation process.

CITIZENS COMMENTS:

Lori Canevari, 501 South Market Street, asked what type of zoning change is being requested by Mr. Selman. Mr. Selman indicated that the Hess Farm is zoned Residential Low Density. Mr. Selman indicated that they are proposing a rezoning similar to the commercial neighborhood zone, which currently exists in the Borough's Zoning ordinance.

Ken Miceli, 418 Darla Road, asked where is the current residential-commercial district is located. Manager Stough displayed a Zoning Map, which shows this district described by Mr. Selman as West Main Street from York to High, East Main Street from Arch to Walnut, Locust Street from High to Arch and East Simpson from South Market to Arch. Mr. Selman indicated that the desire of the development team is to emulate the existing building types and uses that exist in the entire town. Councilman Seagrist asked that the developer consider allowing a tract of land for a potential Fire Station in the future. Mr. Selman indicated he had discussed that in his interview with the Borough Engineer.

ADDITIONS TO AGENDA:

Manager Stough added the following items:

1. Request for approval of the battle of bands, sponsored by the Mechanicsburg School District.

APPROVAL OF AGENDA:

Vice President Whitcomb made a motion to approve the agenda with the addition noted. Councilman Kautz seconded the motion, which passed with no dissenting votes.

CORRESPONDENCE:

Manager Stough reported:

- A letter was received from Washington Fire Company in support of Ronald Trace for Emergency Management Coordinator.
- The second annual \$1,000 donation from Monroe Township for the pool was received today. A letter was also received pledging \$5,000 per year for five years toward the Capital Campaign for the pool renovations.
- A letter was received from Chris Gulotta, of the Cumberland County Redevelopment Authority, with the letter from DCED acknowledging the eligibility of Main Street Mechanicsburg for the recent grant approved from the Commercial Loan Fund.

APPROVAL OF MINUTES:

Vice President Whitcomb made a motion to approve the May 3, 2005 minutes as submitted. Councilman Kautz seconded the motion, which passed with all in favor.

APPROVAL OF REPORTS:

Councilman McDermott made a motion, Councilman Kautz seconded, to approve the monthly reports as submitted. The motion passed unanimously.

MANAGER'S REPORT:

Manager Stough indicated that he attended the KMIT (Keystone Municipal Insurance Trust) Board Meeting last week and was impressed with the workman's comp carrier, noting that it is a member organization and was able to refund \$80,000 in dividends to members for the 2000-2001 years. Councilman Ryder asked if they provide Health Insurance Coverage, and Manager Stough indicated that they did not at this time they only provide workman's compensation coverage.

MAYOR'S REPORT:

May 4th – The Mayor's Office hosted a lunch for the Rotary Club of Mechanicsburg's group study team from Denmark; guests included Police Chief Spotts and Fire Chief Seagrist.

May 6th – swore in Betsy Ritter as alternate to the Zoning Hearing Board.

May 7th – Legion Post 109 honored all veterans with a remembrance of VE Day on May 7th 1945 with a lunch at the post.

May 9th – Crime watch speaker was Julie Girsch Community Affairs Manager for Gaudenzia – helping people affected by chemical dependency to achieve a better quality of life.

May 10th – spoke to the Aurora Club about the history of Jubilee day and what it is today.

May 12th - officiated a wedding.

Trivia Question: Meeting House Street in 1804 is known as what street today?

Answer: Walnut Street as it went north to the Silver Spring Church.

CHIEF OF POLICE REPORT:

Chief Spotts reported that he received letters of commendation for Sergeant Pellman and Officers Demmy, McCreary, Vincent and Montgomery for their performance at recent incidents. He also reported that the Buckle Up PA Seat Belt Enforcement Grant was received and enforcement has started.

SOLICITOR'S REPORT:

Solicitor Schorpp had no report.

FIRE CHIEF REPORT:

Chief Seagrist noted that the Fire Report is in Council packets. Chief Seagrist reported that beginning Monday morning the annual hose testing would begin. A donation of \$5,000 was received from the Sara Louise Shelly Estate and it was forwarded to the two companies.

JR. COUNCILPERSON REPORT:

Jr. Councilperson reported:

Last Saturday, SAT tests were conducted.

Music concerts are being held at the Middle and High Schools at various times over the last few weeks.

This past Friday 7th graders participated in the first Middle Ages Day where they engaged in medieval activities, which included food, games and decorations.

Spring sports are coming to a close, last week the girl's soccer team lost (2-1) to Cumberland Valley in their bid for a potential seat in the play-offs.

A safe driving competition was held and the Mechanicsburg Team won 1st place over all, as they have for seven of the past eleven years.

This Friday is the final dance of the year and it will be held at the High School.

Battle of the Bands will be held on Saturday.

There are 15 days left of school, with seniors having only 7 days left. Graduation will be held on June 5th.

COUNCIL COMMITTEE REPORTS:

Community Development/Downtown – Humes- Councilman Humes reported that an Art Walk was conducted on Saturday; one merchant stated that he had eight times as many visitors then he had last year. Councilman Humes reported she was at the Train Station, which was open for the event, with an artist, Mechanicsburg Memorabilia and the Pool Sketch was on display and was well received by residents attending the event. Watch WGAL on Wednesday, May 18th between 5 -6:30 PM for a report on Mechanicsburg. Main Street Mechanicsburg will hold its first Public Meeting on Wednesday, May 18th at 7 PM at the First Church of God Community Center, and all are invited.

Finance/Appropriations/Insurance – Winchell- President Winchell had no report.

Fire Committee – Ryder – Councilman Ryder reported the next meeting would be July 6th. Councilman Ryder asked that a thank you letter be sent to the Estate of Sara Louise Shelley for the donation to Mechanicsburg's Fire Companies. Manager Stough will see a letter is sent.

Health/Recreation – Seagrist – Councilman Seagrist reported that on June 8th at 7:30 AM, the Borough is scheduled to make a presentation to the Silver Spring Township Board of Supervisors on the proposed Pool Authority. July 2nd is the Grand Opening of the Pool and Community Day is scheduled for July 30th. Councilman Seagrist reported he attended the Recreation Commission meeting on May 10th at which a number of issues were discussed including the approval of the Eagle Scout project to map every tree in Memorial Park and put together a map and he will be working with the Shade Tree Commission on that project. Councilman Seagrist asked Borough Staff about the pole building to be constructed back at the Pool. Manager Stough indicated the construction would take place before the pool opens for the season. Councilman Seagrist asked Borough Council to authorize a credit card for their department through the Borough to make purchases for the Easter egg hunt and for the pool concession stand. Manager Stough indicated that he is meeting with Tom Bell, from PNC tomorrow, and will discuss that with him. It was suggested that Tonya Brown and the Pool Manager be given the only access to the card. President Winchell directed the Manager to add this to the agenda for discussion at the next Council meeting. Councilman Seagrist asked Chief Spotts when the Park Security Officers are scheduled to begin for the season. Chief Spotts indicated that Lieutenant Myers conducted interviews last week and job offers were sent out. Training will be held at the end of the month, and they will begin patrols the second week in June. Councilman Seagrist asked if Craig Yinger is responsible for locking the restroom in the evening and on the weekend. Manager Stough noted that it was his understanding that Recreation Commission members would be doing that until Park Security came on board. President Winchell indicated that was discussed in earlier meetings. Chief Spotts indicated that the Park Police lock up in the evening, but do not open the rest rooms in the morning. Manager Stough asked Councilman Seagrist to relay that the Borough would like the Recreation Commission members to continue to lock the restrooms until the Park Security Officers begin their season. A liability issue was raised with the bleachers at Fredrickson Field, a concrete slab is sticking out into a pathway that runs along behind the bleachers and there are exposed forms still in place. Manager Stough indicated he will have the Cliff Ressler inspect the area, but construction is not complete yet. Vice President Whitcomb indicated that the construction area is fenced in and no one should be in that area. Councilman Seagrist indicated that he is of the opinion that the area in question is outside the fence. In attempt to continue to sell season passes, the Recreation Commission has proposed that anyone purchasing a season pool pass will be entered into a drawing to receive a pool party for 25 people. The Recreation Commission is asking for Council to approve George Eisenhower to be hired as a chemical specialist, as a back up to the pool manager and Stephanie Cope as a life guard specialist and they are asking Council to approve the job description for a life guard specialist. Councilman Ryder asked if George Eisenhower is being proposed because the current Pool Manager does not have the required certifications. Councilman Seagrist indicated that the manager is working to receive that certification at this time. Councilman Seagrist noted that the Recreation Commission would be providing the details on these positions in writing to the Council. President Winchell noted that Manager Stough would consider hiring for the positions, after Council has reviewed the information provided on them by the Recreation Commission.

Highway/Public Safety – Kautz – Councilman Kautz reported that discussion on the Emergency Management Coordinator position is an agenda item this evening. President Winchell asked if there was any action required on the intersection questioned in an anonymous letter received. Chief Spotts indicated that based on the pictures provided, none of the cars pictured were illegally parked. Councilman Ryder noted that he went by the intersection at Darla Road during a ball game and did not see any illegal parking.

Loan Review Committee- Humes – No report

Ordinance/Administration/Legislative Action – Whitcomb – Vice President Whitcomb noted that the tapping fee ordinance is on the agenda. Vice President Whitcomb asked if signs could be put up at Trindle Springs. Manager Stough noted that the signs are here, thanks to Mr. Hollinger, and they will be in place on Wednesday or Thursday at Church Road and on Mulberry Drive.

Property/Buildings – Kautz – Passenger Station sale is on the agenda.

Public Communications – McDermott – Councilman McDermott reported that the newsletter is in progress. Boyer noted that drafts should be in Council packets on Friday.

Recycling Committee – Ryder – Councilman Ryder stated that the next meeting would be on the 7th at 6 PM.

School Board – Ryder – Councilman Ryder stated that the highlight of the School Board meeting was the hiring of the new superintendent who is a hometown person returning to the area. May 20th is the turn over of second floor of the Elmwood Avenue School and the Administrative offices will be moved there. School Board meetings are scheduled to begin there in June or July. The steel is up on the visitor's side bleachers at the football field and the home side platform is being poured. A presentation on Internet safety, which will be conducted for parents, will be held on May 26th at the Middle School. Officer Curtis and an Upper Allen Officer will be making the presentation. A tax increase was approved for a .87 increase in milage. On the bid awards, replacement of water and sewer lines at Northside Elementary School was mentioned. Manager Stough indicated that Ron Adams is coordinating that project. May 24th is the meeting for Act 72.

W.S.C.O.G. - McDermott – Councilman McDermott reported that COG is meeting this evening. Councilman McDermott noted that the bi-law changes being considered by WSCOG should be added to the next agenda so he can receive direction from Council. May 25th is the County Board Municipal Advisory Board meeting.

AGENDA ITEMS April 19, 2005:

◆ **Discussion and possible action on award of the 2005 paving bid.**

Manager Stough reviewed the bid results with Borough Council, recommending that Council award the base bid to Pennsy Supply, the low bidder. After a brief discussion, Vice President Whitcomb made a motion, second by Councilman Humes to award the 2005 base paving bid to Pennsy Supply in the amount of \$86,524.50. The motion carried with all voting in favor.

◆ **Discussion and possible action on the Sewer Tapping Fee Ordinance.**

Manager Stough noted that the Sewer Tapping Fee Ordinance has been properly advertised for action of Council. Councilman Kautz made a motion, second by Councilman Ryder to adopt Ordinance 1069 setting the sewer tapping fees. A role call vote was taken as follows:

Humes	Yea	Seagrist	Yea
Kautz	Yea	Whitcomb	Yea
McDermott	Yea	Winchell	Yea
Ryder	Yea		

The motion carried.

◆ **Acceptance of the non-uniformed personnel collective bargaining contract agreement.**

Manager Stough indicated that Council has received a copy of the signed non-uniformed personnel collective bargaining agreement, and it is ready for Council approval. Vice President Whitcomb made a motion, second by Councilman Humes to approve the non-uniform personnel collective bargaining contract agreement as presented. The motion passed unanimously.

◆ **Update on Train Station sale.**

Solicitor Schorpp indicated that the agreement of sale has not been finalized as yet.

◆ **Request for approval of additional Fire Police.**

A letter was received from Bob Herman asking for approval of an additional Fire Police. Councilman Ryder made a motion, second by Vice President Whitcomb, to approve the addition of Cindy Watson as per the letter from Bob Herman. Chief Spotts noted that a background check was performed and the department has no problem with this addition, and the motion passed with all in favor. Mayor Ritter will take care of swearing in the new Fire Police person.

◆ **Discussion on appointment of an Emergency Service Coordinator.**

Councilman Kautz indicated that himself, Councilman Ryder, Larry Seagrist, Ron Trace and Mike Gray met to discuss this position at length. Two items came out of this meeting. First, a coordinator should be in place before forming the Emergency Services Board. An advertisement will be placed in the newsletter asking for volunteers to submit a letter of interest and resume, within thirty days. The second item for discussion was if this position going to involve monetary compensation. Councilman Kautz indicated that he feels there is too much

involved for someone to be expected to do this for nothing. Vice President Whitcomb asked Chief Seagrist how much time was involved in the position when he was performing these duties. He indicated that there was one meeting per month at the County, which would last two to three hours, an annual training session, and there are some classes and certifications that are going to be required. At the present time, there are two municipalities that have full time paid staff persons that act in this capacity. Some people are paid for travel time or hours of time spent performing the duties involved in this position. Councilman Seagrist indicated that he would try to obtain information on the hourly rate paid for part time coordinators. Vice President Whitcomb asked about the full time paid positions and Chief Seagrist stated that he did not know what they are paid, or how much time is allocated to this position. Councilman Ryder indicated that the new coordinator would be required to do more than Chief Seagrist did in this position. Chief Seagrist indicated that both paid employees have other responsibilities in addition to this position.

◆ **Approval of the request of Band Boosters for use of Memorial Park for a band competition.**

In past years, the Recreation Commission has approved this event as it involves use of the park, which is delegated to the Recreation Commission. Manager Stough asked for direction from Council for himself and Recreation Commission regarding approval of these types of events. Vice President Whitcomb indicated that Council has not approved this event in the past. Councilman Ryder indicated that the Recreation Commission should handle scheduling of events at the park, as long as there is no need for additional Police services, highway department services or any liability issues. Some additional discussion followed, after which it was decided that no action of Council is required.

APPROVAL OF EXPENDITURES:

Councilman Ryder made a motion, second by Councilman Kautz to approve the expenditures for April 2005 in the following amounts:

General Fund	\$283,650.47	Highway Aid Fund:	\$13,879.30	Capital Improvement Fund	\$160,774.89
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CITIZEN COMMENTS

Councilman Ryder commented that it was nice of former Jr. Councilperson Kyle Miller to come this evening.

ANY OTHER BUSINESS

Chief Spotts indicated that due to a software malfunction, some of the clearance rates on page three of his monthly report might not be accurate. He noted he would check them and make any corrections needed in next months report. Councilman Seagrist directed Borough Staff to provide Sergeant Taylor with a corrected resolution.

ADJOURNMENT:

At 9 PM, President Winchell adjourned the public meeting for an executive session on a personnel matter with no action to be taken.



Jonathan S. Stough
Borough Secretary