

COUNCIL CHAMBERS, BOROUGH OFFICE BUILDING
36 West Allen Street
Mechanicsburg, PA 17055-6257

June 15, 2004

7:30 PM

CALL TO ORDER: At 7:30 PM President Winchell called the Council meeting to order.

PLEDGE OF ALLEGIANCE: President Winchell led those assembled in the Pledge of Allegiance to the flag.

ROLL CALL: Roll call taken with the following present: President Winchell, Vice President Whitcomb, Councilmen Humes, McDermott, Ryder, Seagrist, Jr. Councilperson Geiger, Mayor Ritter, Solicitor Schorpp, Engineer Barber, Chief Spotts, Chief Seagrist, Manager Stough and Assistant Secretary Boyer. Rider was absent.

Also in attendance: Cress – Sentinel, Elias – Patriot News, Robin Agerton, Susan Brenner, Scott Briggs, Rick Castranio, Bob Dietrich, Matthew Dodd, Nancy Hanlon, Terri Kemmer, Deeg Meck, Craig Mellott, Sally Nesmith, Terry Shane, Charlie Sheriff, Ken & Carole Spahr, Donna Sprowls, Frank Tamanini Cese Viti, Lori Weber & Steven B. Zimmerman

EXECUTIVE SESSION:

President Winchell announced that Council had an Executive Session on a personnel matter at 6:30 PM Monday evening.

GUESTS:

Steve Zimmerman, of the Mechanicsburg Museum Association, paid the rent of four strawberries for the Station Masters House. Mr. Zimmerman also presented Council with a pan of strawberry cupcakes. President Winchell thanked Mr. Zimmerman.

CITIZENS COMMENTS:

Scott Briggs, 501 Spring House Road Camp Hill, addressed Borough Council on behalf of First United Methodist Church at 135 West Simpson Street. On Sunday, June 20th, the church will be honoring their retiring pastor, Donald J. Ciampa. The Church is requesting one-way traffic eastbound from 7:30 AM to 1 PM on King Alley between Frederick and High Street. The Solicitor noted that Fire Police would be required for traffic control, at the Church's expense and the Borough would need to be added to the Church's Liability Insurance as an additional insured. After some additional discussion, President Winchell asked that this matter be placed on the agenda as the first item this evening.

ADDITIONS TO AGENDA:

The one-way request of the First United Methodist Church will be added to the beginning of the agenda.

APPROVAL OF AGENDA: Councilman Seagrist made a motion, Vice President Whitcomb second, approving the agenda with the additions as noted. The motion carried 6:0.

CORRESPONDENCE:

Manager Stough report:

1. A letter was received from the Office of Consumer Advocate regarding the PPL Electric Utilities Corporation proposed rate increase. A hearing will be held on June 28th at 7 PM in Harrisburg and the Manager asked that someone from Council attend on behalf of the Borough.
2. A check for \$21,053 was received for the Section 904, 2002 Recycling Performance Grant.
3. A letter was received from Remington, Vernick & Beach requesting to address Borough Council regarding Engineering Services.
4. A letter was received June 3rd from Diane & Darin Brevig of 416 West Simpson Street requesting a "Caution: Children at Play" sign be installed in the alley (West Locust Street) behind the 400 block of West Simpson Street. The Manager referred this to the Public Highway and Safety Committee for review.
5. Copies of the recent article on Emergency Management Coordinators from the PSAB magazine was copied and distributed to Borough Council.

GUESTS

Robin Agerton, 43 West Simpson Street, representing the Mechanicsburg "Friends of the Pool" thanked Council for their support of the pool. She asked Council to approve the RFP for the pool renovations to move the project forward. She also announced that a Soldiers and Sailors Memorial Park Community Day is being planned for August 7th at the park.

APPROVAL OF MINUTES:

Councilman Ryder made a motion, Vice President Whitcomb seconded, to approve the minutes of the June 1, 2004 Council meeting. The motion passed with all in favor.

APPROVAL OF REPORTS:

Vice President Whitcomb made a motion, second by Councilman McDermott, to approve the monthly reports as submitted. The motion passed unanimously.

MANAGER'S REPORT:

- ◆ Manager Stough asked if the Friends of the Pool are going to be asking Council to extend the hours for Community Day till Midnight.
- ◆ Manager Stough thanked Council for the opportunity to attend the PSAB conference last week. He indicated that the seminars were informative.

MAYOR'S REPORT:

The Mayor reported:

June 2nd – The Mayor gave oath of office to three Park Security Officers.

June 5th – Attended the Citizens Fire and Rescue's Company banquet.

June 6th – Col. John Ent of Mechanicsburg gave a copy of his book "Heroes Among Us" to the Joseph T. Simpson Public Library. In attendance were many MHS World War II veterans. They all had a story to tell, some factual and some emotional.

June 6th – delivered a citation and key to Eagle Scout Thomas Frederick Krausse of Troop 283.

June 8th – Officiated one wedding

June 9th – gave oath of office to a Community Service Officer.

June 14th – Crime Watch participated in the Child Safe program by providing free firearms locks and instructions as to how to use them. Information on keeping ammunition and firearms away from the curious was stressed.

June 15th – Senior Adult Center paid their annual rent to Jon Stough.

Upcoming

June 17th – Jubilee Day

June 19th – Mechanicsburg High School's Alumni Association Dinner. The class of 1954 will be acknowledged for their 50 year reunion.

June 26th - Penn Cumberland Garden Tour starts at the Rosemary House and ends at the Cumberland Valley Passenger Station

Trivia Question #1: Who got their Sergeant Strips in February of 1974 at the Mechanicsburg Police Department? The Mayor gave Vice President Whitcomb a picture commemorating the occasion.

Trivia Question #2: How many pumping stations does our Sewer Department operate and maintain?

Answer: Six plus the main plant for a total of seven. Nancy Hanlon new the correct answer.

CHIEF OF POLICE REPORT:

★ Chief Spotts indicated that officers Dyer and Montgomery have received citizen letters of commendation for their efforts at recent incidents.

SOLICITOR'S REPORT:

Solicitor Schorpp had no report.

FIRE CHIEF REPORT:

Chief Seagrist displayed two awards in the rear of the room that were given to Citizen's Fire in Rescue at the Dauphin County parade held recently. The 1st place trophy was for the best antique engine maintained by a Fire Company. This was for their 1945 engine, originally purchased by the Borough. The 2nd place trophy was for the most functional engine, out of County.

JR. COUNCILPERSON REPORT

Jr. Councilperson Geiger reported:

- ◆ Graduation was held on June 7th.
- ◆ Ms. Geiger announced that she will be doing a summer internship at the Borough Office in conjunction with the Jr. Councilperson program.

COUNCIL COMMITTEE REPORTS:

Community Development/Downtown – No Report

Finance/Appropriations/Insurance – Winchell- No Report

Fire Committee – McDermott – Fire – Councilman McDermott announced there will be a Fire Committee meeting held at the Borough Office Thursday, June 24th at 7 PM.

Health/Recreation – Seagrist – Councilman Seagrist attended the Recreation Commission on June 8th and he noted that pool revenues are down from prior years. Councilman Seagrist scheduled a Health and Recreation Committee meeting for Tuesday, June 22nd at 1:30 PM to tour the pool. The meeting will be held at the pool.

Highway/Public Safety – Winchell – No Report

Loan Review Committee- Humes – No Report

Ordinance/Administration/Legislative Action – Whitcomb – Vice President Whitcomb asked if Ordinance 1059 was properly advertised and the Manager noted that it was.

Property/Buildings – Rider – No Report

Public Communications – McDermott – Councilman McDermott announced the deadline for the Fall Newsletter will be August 13th and will include a resident survey. Any questions for the survey should be sent to Councilman McDermott or the Borough Office.

Recycling Committee – Ryder- Councilman Ryder will be having a presentation on the "pay as you throw" refuse option at a future meeting and then Council can have discussion on this as an alternative to the current refuse collection. The Chamber's bottle shaped recycling containers will be put in the schools to promote recycling in the fall.

School Board – Ryder – Councilman Ryder stated that a hearing was held last Tuesday on the closing of the two elementary schools and the School Board is meeting this evening.

W.S.C.O.G. - McDermott – Councilman McDermott noted that West Shore COG will meet next Monday.

AGENDA ITEMS June 15, 2004:

- ◆ **United Methodist Church request for one-way traffic on King Alley for June 20th.**
 Councilman Seagrist made a motion, second by Vice President Whitcomb, to approve the request of the First United Methodist Church to have one way traffic eastbound on King Alley between Frederick and High Streets on June 20th from 7:30 AM to 1 PM provided that the church hire Fire Police for traffic control and add the Borough as an additional insured on their liability insurance. The motion passed with all in favor.
- ◆ **Discussion and possible action on the preliminary Trindle Springs Subdivision and Land Development Plan.**
 Mr. Tamanini, developer, and Rick Castranio, of Alpha Consulting were present to address Borough Council. Engineer Barber reviewed his comments with the applicant and a copy is attached to the minutes (Exhibit A). Mr. Barber indicated that most of the issues discussed at the last presentation to Borough Council have still not been addressed. The applicant, Mr. Tamanini, indicated that the street in question, would be made one-way and he has a verbal agreement with Upper Allen Township to maintain the roadway. Engineer Barber noted that the inlet modifications requested by the Planning Commission have not been modified on the plan. Mr. Barber also noted that the signage requirements for the one-way street on the plan are not noted on the plan. Solicitor Schorpp indicated that he would want to see a perpetual maintenance agreement for the roadway and stormwater with Upper Allen in addition to the e-mail received indicating that they would plow the roadway. Much discussion followed on the matter of roadway maintenance. Much discussion followed on options available for the roadway and the developers desire to be a good neighbor to the Borough and put in a quality development. After discussion, the applicant was directed to have his legal counsel draft a maintenance agreement and forward it to the Solicitors for the Borough and Upper Allen Township for review. Both the Solicitor and Engineer recommend that Council not approve this plan until an agreement is reached with Upper Allen Township for roadway and stormwater maintenance. The Solicitor noted that both municipalities would need to be included in the maintenance bond. Councilman Whitcomb made a motion, seconded by Councilman Humes, to table this plan at this time. The motion passed with all in favor. The Solicitor and Engineer both noted that the municipal boundary line is missing from page four of the plan.
- ◆ **Discussion on RFP for the design/construction phase of the swimming pool renovations project.**
 Manager Stough reviewed the time schedule recommended by the Recreation Commission for the RFP process. He stated that if Council authorizes the RFP this evening, they would be advertised and received by the Recreation Commission on July 13th. The Recreation Commission could interview prospective applicants at this meeting. The Recreation Commission would hold a special meeting on July 19th to make a recommendation to Borough Council and Council could award the RFP contract at the July 20th meeting. Vice President Whitcomb made a motion to authorize Tonya Brown, the Borough Manager and the Borough Solicitor to draft and advertise Request for Professional Services for the design portion of the pool renovations. Councilman Ryder seconded the motion, which passed unanimously. The Friends of the Pool applauded Council's action.
- ◆ **Discussion possible adoption of a property maintenance code.**
 Manager Stough addressed Council regarding his views that the Borough does need a Property Maintenance Code as this was previously addressed under the building code and as of July 1st when the Uniform Construction Code goes into effect, the property maintenance issues will no longer be covered under that code. Manager Stough noted that the Property Maintenance Code would be administered by the Codes Official with the same discretion that is currently used. Vice President Whitcomb made a motion to table action on this until Council had more time to review the document provided. Councilman Seagrist asked if the proposed Property Management Ordinance could be posted on the web site for public review and comment. Councilman Humes stated that she does not feel some things in this document apply to our community. She added that she would want to know what was going to trigger a property maintenance inspection. Manager Stough noted that currently it is triggered by a resident complaint or by visual observation of the Codes Official during his routine work throughout the Borough and that would probably not change if this code was adopted. After some additional discussion Councilman McDermott seconded the motion, which passed with all in favor. President Winchell noted that the Manager should include this on the next Council agenda.
- ◆ **Discussion and possible action on Ordinance 1059 establishing the Joint Board of Appeals.**
 Manager Stough informed Borough Council that the Solicitor has advertised Ordinance 1059 and provided him with the Proof of Publication. Councilman McDermott made a motion, second by Councilman Ryder to adopt Ordinance 1059 as advertised. President Winchell called for a role call vote and the motion passed as follows:

Humes	Yea	Seagrist	Yea
McDermott	Yea	Whitcomb	Yea
Rider	Not Present	Winchell	Yea
Ryder	Yea		

- ◆ **Discussion and possible action on Resolution 10-2004 appoint a building code official.**
 Manager Stough informed Council that the Uniform Construction Code requires the appointment of a Building Code Official, and stated that he has obtained the certifications required. Vice President Whitcomb made a motion, second by Councilman Ryder, to adopt Resolution 10-2004 as presented. The motion passed 6:0.
- ◆ **Discussion and possible action on Resolution 11-2004 establishing building and zoning permit fees.**
 A draft of this Resolution was provided to Borough Council. Manager Stough noted that the only change was the addition of the two dollar fee required under the uniform construction code. Manager Stough asked that Borough Council consider raising the cost of a Zoning Permit from \$5 to \$25 and also consider updating the Zoning Hearing fees. The Solicitor recommended Council consider the Zoning fees separate from the Building fees. After discussion Vice President Whitcomb made a motion, second by Councilman Ryder to adopt Resolution 11-2004 as presented. The motion passed will all in favor.
- ◆ **Discussion on sound system for the Council Chambers.**
 Manager Stough indicated that he has nothing new to report on this at this time.
- ◆ **Letter of support request for Urban County Designation.**
 Manager Stough indicated that Council has received a copy of the letter from the County Commissioners requesting a letter of support for the Urban County Designation. Solicitor Schorpp explained this designation as it relates to Community Block Grant Funding. Councilman

Humes stated that she spoke to Chris Gulotta at the Redevelopment Authority and additional information will be sent regarding this matter to all the municipalities. After some additional discussion Vice President Whitcomb made a motion to table this until further information is received. Councilman Seagrist seconded the motion, which passed with all in favor

◆ **Consider installation of speed tables along Arch Street.**

Information was distributed by the Manager to Council on this matter. Chief Spotts provided some additional information on the subject as well as the criteria for creating a four way stop intersection. Manager Stough noted that the cost to install these would make this a major decision. Councilman Humes stated a traffic study would need to be done, before Council could consider installing these speed tables. Engineer Barber reviewed some of the criteria for installation. Chief Spotts indicated that in the past, traffic studies have been done at this location and it did not meet the criteria for a four way stop intersection. At this location in a seven day period there were approximately 2200 vehicles with an average speed of 25 mph. Chief Spotts noted that PennDOT regulation prohibit the use of four way stop intersection to control speed. Engineer Barber noted that his firm installed speed tables in the State College area and after one year the municipality had to remove them due to public complaints and the cost to remove them was double the installation costs. After additional discussion, Vice President Whitcomb made a motion not to install speed tables on Arch Street. Councilman Humes seconded the motion, which passed by a vote of 6:0. Councilman McDermott asked if the traffic calming committee formed as a result of the strategic plan be activated to explore traffic calming methods that could be utilized to slow traffic speeds. Manager Stough will respond to the resident regarding Council's decision.

◆ **Discussion on possible sale of the Train Station.**

Manager Stough stated that CAT Transit has made no progress to date on acquiring funds to purchase the Train Station; however, they are still interested. The Manager informed Council that it has been over a year that the building is empty and he would like to see it either sold or leased before winter. The sale process was discussed with Manager Stough informing Council that the Train Station would need to be subdivided from the Station Master's House, Chamber lot and a portion of the Municipal parking lot. The sale would have to be with either sealed bid or by public auction and an historic easement would need to be placed on the property prior to sale. Sale and lease options were discussed and Vice President Whitcomb made a motion to authorize the Manager to place a sign in the window of the Train Station stating the property is available for lease or sale for a period of two weeks. Councilman Humes seconded the motion, which passed with all in favor.

◆ **Discussion on possible letter of support for House Bill #1961.**

Council discussed House Bill #1961 which would authorize the use of radar by local Police Departments. After discussion Councilman Ryder made a motion, second by Councilman McDermott to direct the Manager to contact PSAB and Representative Nailor regarding the status of this bill and to write a letter of support, in applicable.

APPROVAL OF EXPENDITURES:

Councilman Ryder made a motion, Vice President Whitcomb second, to approve expenditures in the amount of \$223,726.42 from the General Fund; \$460.00 from the Capital Improvement Fund; and \$12,792.66 from the Highway Aid Fund beginning May 1, 2004 through May 31, 2004. The motion passed with all in favor.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS

Councilman Ryder asked if Council could just receive the subdivision and land development plans as one 11 X 17 sheet instead of each member receiving a full set of plans, as the full set is available to Council at the Borough Office. He expressed his interest in reducing paper in conjunction with the Borough's increased recycling effort. Manager Stough noted that he would do that with the next submission.

Jr. Councilperson Geiger inquired about the frequency of yard waste collection curbside. Manager Stough noted that the Borough would have one collection this year and schedule two or three for the coming year, depending on demand and volume. He further stated that if the Borough gets funding for its proposed compost site, residents would be able to drop off yard waste there throughout the year.

ADJOURNMENT:

At 9:30 PM President Winchell adjourned the public meeting with an Executive Session regarding a personnel matter with no action to be taken.



Jonathan S. Stough, Borough Secretary

MEMORANDUM

TO: Mechanicsburg Borough Council

FROM: Steven L. Barber, P.E.
Mechanicsburg Borough Engineer

DATE: June 15, 2004

SUBJECT: Trindle Station
Preliminary Subdivision Plan
Engineer's Reference No. MECH 104.01

We have reviewed the above referenced Preliminary Subdivision Plan dated January 30, 2004, last revised June 10, 2004 (formerly titled "Mongelli Tract") and received by Pennoni on June 14, 2004, as prepared by Alpha Consulting Engineers, Inc. and offer the following comments.

A. Subdivision

1. Preparing engineer shall sign and seal plans (502.3.H).
2. Transition of the existing cartway width of Longmeadow Street shall extend to the existing pavement. Provide a note that transition shall be at a minimum constructed to Borough Standards. Planning Commission may require additional dedicated right-of-way, cartway width or improvements to Longmeadow Street (604.1.G)
3. Improvement guarantees with the Borough shall be required for all public improvements within the Borough (710).

B. Stormwater Management

1. Provide inlet capacity calculations and grading surrounding Inlet 29 to determine impact of secondary flow path if water bypasses Inlet 29. Recommend installation of a headwall to limit the impact of clogging from debris.

C. Traffic Impact Study

1. Accident analysis and crash data for the last 5 years should be provided for all intersections. The accident analysis should include the Williams Grove Road corridor in the vicinity of the proposed site driveway.
2. Necessary signing for proposed one-way street regulation on Longmeadow Street should be indicated on the plan.

D. General

1. Any waiver requests should be noted on the plan and revised based on final outcome by Borough Council.
2. Consideration should be given to entering into a maintenance agreement with Monroe Township or Upper Allen Township for the small section of Longmeadow Street extended and associated stormwater facilities.
3. Plans indicate post-development of Longmeadow Street in Upper Allen Township; however, the Borough has not agreed to transfer of street ownership.

SLB/tls
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cc: Alpha Consulting Engineers, Inc. (fax)
Traffic Planning and Design (fax)
A-File
File
