

MECHANICSBURG BOROUGH COUNCIL REORGANIZATION MEETING
COUNCIL CHAMBERS, BOROUGH OFFICE BUILDING
36 West Allen Street
Mechanicsburg, PA 17055-6282

January 5, 2004

7:00 P.M.

CALL TO ORDER: at 7:00 P.M. E.S.T. by Honorable Jack Ritter, Mayor.

ATTENDANCE: Mayor Ritter, Chief Spotts, Acting Solicitor Rice, Jr. Councilperson Geiger, Secretary Stough and Assistant Secretary Boyer.

PUBLIC ATTENDANCE: Cress- Sentinel, Walde- Patriot News, Andrew Crone, Marty Coover, Richard Deik, Gerald Forry, Pat & Skip Hutter, Samantha & Paul Mariano, Gail McDermott, Kyle Miller, Dorothy Morrison, Dick Ritter, Florence Ryder, Stacey & Mark Ryder, Dave & Vicky Shaffer, Dick & Joan Shepps, Jay Stoner, Stanley Walton, Curt Weiner, Doreen & Jackie Winchell

ROLL CALL OF HOLDOVER COUNCILMEN: by Mayor Ritter; recorded present: Councilmen Humes, Rider, Seagrist, Whitcomb.

PRESENTATION OF ELECTION CERTIFICATES: Council-Elect; McDermott, Ryder, Winchell, presented their election certificates to the Borough Secretary to be placed on file at the Borough Office for a period of six years.

DISTRICT JUSTICE GAYLE ELDER ADMINISTERED OATH OF OFFICE TO ELECTED COUNCILMAN: District Justice Elder administered the Oath of Office to elected Councilman McDermott.

MAYOR RITTER ADMINISTERED OATH OF OFFICE TO ELECTED COUNCILMEN: Mayor Ritter administered the Oath of Office to elected Councilmen Ryder and Winchell.

ROLL CALL OF ELECTED COUNCILMEN: recorded present by Mayor Ritter; Councilmen McDermott, Ryder and Winchell.

ELECTION OF COUNCIL OFFICERS: Mayor Ritter opened the floor for nominations for president. Councilman Whitcomb nominated Winchell, second Councilman Humes. Whitcomb motioned nominations be closed, Humes second. Mayor Ritter declared Councilman Winchell duly elected Council President.

Mayor Ritter opened the floor for nominations for Vice President. Winchell nominated Whitcomb, Humes second. Rider moved nominations be closed, Ryder second. Mayor Ritter declared Councilman Whitcomb duly elected Vice President of Council.

SEATING OF COUNCIL PRESIDENT/SEATING OF OTHER COUNCILMEN: Mayor Ritter escorted President Winchell to his seat and he, in turn, seated the remainder of the Councilmen.

President Winchell addressed those assembled expressing his desire that Council move forward in the next two years to address the issues important to the residents of the Borough including updating of the traffic signals, pursuing additional recycling programs and upgrades to the wastewater treatment plant and collection system. President Winchell thanked all the guests, family, friends and fellow Council Representatives for their past and future support.

APPOINTMENT OF CHAIRMAN PRO-TEM.

Councilman Rider moved, Vice President Whitcomb second, motion to appoint Councilman Ryder as Chairman Pro-tem to conduct Council meetings in the absence of the President and Vice President. The motion carried, 7-0.

ADDITIONS TO AGENDA:

Councilman Rider asked that appointment of Chief Spotts as Sergeant at Arms be added to the agenda. Manager Stough asked for a motion to appoint Eric Lowry, of Pennoni Associates, as the Borough Sewage Enforcement Officer. The current SEO wanted to receive an annual retainer, which Pennoni Associates would not require. Manager Stough also noted that there would be presentations of the Resolutions passed at the December 16th Council meeting.

Councilman Rider made a motion to approve the agenda as amended. Vice President Whitcomb seconded the motion, which passed with all in favor.

BUSINESS ITEMS:

Motion to appoint Chief Spotts Sergeant at Arms.

Councilman Rider made a motion, second by Vice President Whitcomb, to appoint Chief Spotts as Sergeant at Arms for a two-year term.

Motion to approve the agenda and meeting format as used in 2003.

Councilman Rider moved, Councilman Seagrist second, a motion to table this item until the next meeting when the Solicitor could be consulted. The motion passed, 7:0.

Motion to establish voting procedures on Roll Call voice votes, alphabetically.

Councilmen Rider moved Councilman McDermott second, motion to establish roll call vocal vote in alphabetical order. The motion passed, 7:0

Motion to appoint Solicitor Schorpp as Parliamentarian.

Councilman Rider moved, Councilman Ryder second, motion to appoint Solicitor Schropp as Parliamentarian for a term of two years. The motion passed, 7:0.

Motion to appoint PNC Bank as depository of Borough funds.

Vice President Whitcomb moved, Councilman Rider second, motion to appoint PNC Bank as depository of Borough funds, after said institutions provide proof of collateral to insure funds over the FDIC insured amounts to the Borough Manager and Solicitor for their approval. The motion passed 7:0.

Motion to establish Roberts Rules of Order as standard for meetings.

Vice President Whitcomb moved, Councilman McDermott second, motion to establish Roberts Rules of Order as the standard for meetings. The motion passed, 7:0.

Establishment of policy for meeting attendance.

President Winchell stated that he would like a policy in place whereby Council members notify the Borough Manager if they are not able to attend a meeting, or if they are going to be late for a scheduled meeting. Councilman Rider made a motion to refer this to the Ordinance and Administration Committee to develop a policy and guidelines for Council to consider. President Winchell seconded the motion, which passed unanimously.

Motion to appoint Chairperson for Vacancy Board.

Vice President Whitcomb moved, Councilman McDermott second, motion to appoint Harold Hertzler as Vacancy Board Chairperson. The motion carried with a vote of 7 in favor, 0 against.

Establishment of policy for filling vacant seats on Council.

President Winchell made a motion to refer this to the Ordinance and Administration Committee for consideration. Vice President Whitcomb seconded the motion, which passed with all in favor.

Appointment of Delegate and Alternate to the Cumberland County Municipal Advisory Board.

Vice President Whitcomb made a motion, second by Councilman Ryder, to appoint Councilman Rider as the delegate and Councilman McDermott as the alternate, to the Cumberland County Municipal Advisory Board. The motion passed, 7:0.

Appointment of West Shore COG Delegate & Alternate

Councilman Rider made a motion to authorize payment of expenses for Council members wishing to attend the annual West Shore COG banquet. Councilman Ryder seconded the motion, which passed unanimously. Councilman Rider then made a motion to appoint Councilman McDermott as the Borough Delegate for West Shore COG. Vice President Whitcomb seconded the motion, which passed with all in favor. President Winchell asked if any Councilmember was interested and serving as alternate, and seeing none, an alternate was not selected.

Appointment of Alternate for West Shore Tax Bureau.

Manager Stough explained that in October Harry Gsell, Treasurer, was appointed as delegate and former Council Vice President Eichelberger was appointed alternate. Vice President made a motion to appoint Councilman Rider as alternate. Councilman Ryder seconded the motion, which passed unanimously.

Appointment of Sewage Enforcement Officer.

Councilman Rider made a motion, second by Vice President Whitcomb, to appoint Eric C. Lowry, of Pennoni Associates, as Sewage Enforcement Officer for a two-year term. The motion passed with all in favor.

At this time President Winchell presented Resolutions to former Council members Ritter and Eichelberger, Jr. Councilperson Miller and Shade Tree Commission member Stan Walton thanking them for their years of service to the Borough. Ritter, Miller and Walton were in attendance to accept the Resolutions from President Winchell. Councilman Rider accepted on behalf of County Commissioner Eichelberger who was unable to attend this evening.

GUESTS:

President Winchell asked for comments from the public and there were none.

ANY OTHER BUSINESS:

Councilman McDermott reminded everyone that the Recreation Commission will be meeting next Monday at 7:30 PM. The winter program activity guide will be coming out this week. The Rockapella Concert, to benefit the Pool, will be held this Sunday and there are still tickets available through the Recreation office.

ADJOURNMENT: With no further business to come before Council, President Winchell adjourned the Re-organizational meeting at 7:25 p.m. and continued with the Council work session.

President Winchell distributed a list of the following committee appointments:

HIGHWAY & PUBLIC SAFETY

Jack Winchell, Chairman
Linda Humes
Rodney Whitcomb

FINANCE

Jack Winchell, Chairman
Linda Humes
Rodney Whitcomb

RECREATION – HEALTH

Matt Seagrist, Chairman
John McDermott
Brian Rider

ORDINANCE-ADMINISTRATION LEGISLATIVE

Rodney Whitcomb, Chairman
Linda Humes
Matt Seagrist

LIBRARY REPRESENTATIVE

Jack Winchell

SCHOOL BOARD LIAISON

Charles Ryder

PROPERTY- BUILDINGS

Brian Rider, Chairman
Matt Seagrist
Rodney Whitcomb

COMMUNITY DEVELOPMENT & DOWNTOWN
COMMITTEE

Linda Humes, Chairman
John McDermott
Matt Seagrist

WEST SHORE COG

John McDermott, Delegate
No Alternate Appointed

PUBLIC COMMUNICATIONS COMMITTEE

John McDermott, Chairman
Linda Humes
Brian Rider

WEST SHORE TAX BUREAU

Harry Gsell, Treasurer, Delegate
Brian Rider, Alternate

RECYCLING COMMITTEE

Charles Ryder, Chairman
Linda Humes
Matt Seagrist

FIRE COMMITTEE

John McDermott, Chairman
Charles Ryder
Rodney Whitcomb

UNION NEGOTIATING COMMITTEE

Rodney Whitcomb, Chairperson
Charles Ryder
Jack Winchell
Jonathan Stough, Secretary

POLICE PENSION FUND

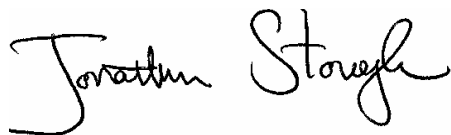
Jack Winchell
Mayor Ritter
Lieutenant Margaret Myers
Officer Brian Curtis

ACCIDENT REVIEW COMMITTEE

Jack Winchell & Rodney Whitcomb
Manager (if accident involves non-uniform personnel)
Chief of Police (if accident involves police)
Mayor (if accident involves Chief)

LOAN REVIEW COMMITTEE

Linda Humes, Chairman
John McDermott
One Community Representative (Linda Willis)



Jonathan S. Stough
Borough Manager